

# Volunteer Ground Rules

## New Dimensions High School Mentoring Program

1. I understand that seeing my mentee consistently is one of the most important things I can do as a Mentor; therefore, I will see my Mentee one hour per week (in person, text, phone, Skype or email). A minimum of one hour per week must be in person.
2. I understand that all contact with my mentee is restricted to school grounds, except with prior written parent permission for off-campus or events/outings.
3. I understand that the relationship between my mentee and me is a one-to-one relationship.
4. I understand that I might be privy to personal information about my mentee and family members which I will keep confidential.
5. I will maintain regular contact with Dr. Grimm by responding to calls, emails, and letters.
6. If a problem arises in my match relationship, or if my place of employment, residences, or telephone number changes, I will notify the Mentoring Coordinator immediately.
7. I understand that I will be asked to participate in a program evaluation.
8. I will adhere to school procedure for match visits, including verifying my mentee's attendance on match visit days and contacting Dr. Grimm if I am unable to meet with my mentee.

Mentor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mentoring Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

Although our focus is on the mentee, please, remember that the staff at the New Dimensions High School mentoring program is also here for you, our volunteers. Please, do not hesitate to call us at 407-870-9949 if you have any questions or concerns, no matter how small they may seem to you.